

Knickerbocker Lofts Condominium Association

Move In/Out Authorization and Agreement

All persons moving into or out of Knickerbocker Lofts Condominium are required to sign this Agreement. The Agreement must be signed by a Unit Owner. Persons leasing a Unit will be required to submit this Agreement with the owner's signature properly affixed.

The Building will be inspected prior to and after each move. The persons moving are encouraged to accompany the Building Super making these inspections to assure there are no disagreements as to whether damage was caused by their move.

In accordance with the governing documents of Knickerbocker Lofts Condominium, Unit Owners are responsible for any damage caused to the Building by the negligence of their tenants, employees, agents, or invitees. If damage is done to the Building, the Unit Owner will be responsible for reimbursing Knickerbocker Lofts Condominium for the cost of repairs.

Moves into or out of the building may not occur until this Agreement has been properly executed, the move-in/move-out deposits have been paid, and owner/resident information form submitted for move-ins.

_____ [] Move In [] Move Out
Print Name(s) of Person(s) Moving

Date move is scheduled for: _____ at: _____ AM / PM
Moving Company Insurance Verification Provided: Yes/No
Deposit Provided: Yes/No
Copy of Lease Agreement with Addendum Provided: Yes/No

I/We the Residential Unit Owner of Unit _____ at Knickerbocker Lofts Condominium hereby understand that I/we will be responsible for reimbursing Knickerbocker Lofts Condominium for the costs of repairing any damage done during the move and replacing any lost or missing keys. The attached inspection form will be used to document any pre-existing damage as well as any damage cause by the move. In addition, an insured moving company which can submit proof of liability insurance in the case of injury or damage on the Knickerbocker Loft premise must be used. The Resident and Unit Owner signing below hereby agree that they shall hold harmless Knickerbocker Lofts Condominium and the Managing Agent from any claims relating to or arising from any injury, damage or loss, including theft, incurred by any person used in the move (parents, friends, or any other person).

I/We also understand the following:

- Moving will only take place between 9:00 am - 8:00 pm on the designated day.
- Moving will only take place using the elevator and stairwells.

- All trash, debris, crating, or boxes must be taken to the Garbage Area.
- The Association may fine the Unit Owner(s) for any violations of the Rules.

_____ Unit Owner's Signature	_____ Date
_____ Resident's Signature	_____ Date
_____ Resident's Signature	_____ Date

Please send to: ~~Knickerbocker Condominium Lofts, c/o Westchester Property Management Group, 280 N. Central Avenue, Hartsdale, New York 10530 (914-686-9500)~~

*c/o GRAMATAN MGMT
2 HAMILTON AVE #217
NEW ROCHELLE NY 10801
FAX : 914 654-1444*

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Inspection – Prior to Move

The following areas have been inspected and any pre-existing damage is appropriately noted:

Area	Damage
_____	_____
_____	_____
_____	_____
_____	_____

By Managing Agent/Building Super
For Knickerbocker Lofts Condominium:

For The Owner of Unit: _____

Print Name

Print Name

Signature

Signature

Date

Date

Inspection – After Move

The following areas have been inspected and any pre-existing and new damage is appropriately noted:

Area	Damage (indicate if new)
_____	_____
_____	_____
_____	_____
_____	_____

By Managing Agent/Building Super
For Knickerbocker Lofts Condominium:

For The Owner of Unit: _____

Print Name

Print Name

Signature

Signature

Date

Date